



# SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR

## INTERNAL QUALITY ASSURANCE CELL

### MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2022-23

The first meeting of Internal Quality Assurance Cell (IQAC) for academic year 2022-23 is held on 18<sup>th</sup> August 2022 at 11:00 am in Principal chamber. Following Members were present in this meeting

Name	Designation
I/C Prin. Dr. I. J. Tamboli.	Chairperson- I/C Principal
Dr. Jainoddin K. Mulla.	Coordinator- Teacher
Dr. A. A. Gadwal.	Member Teacher
Dr. M. A. Chobdar.	Member Teacher
Mrs. Dr. A. S. Khan.	Member Teacher- Female
Dr. A. A. Rajguru.	Member Teacher
Dr. D. S. Narayankar.	Member Teacher- NSS Officer.
Mr. A. M. Hotagi	Head Clark- Office Bearer.
Miss. Mujawar Misbah Aleem.	Student Representative- Female.
Dr. S. P. Rajguru.	Educational Expert.
CA. A. A. Jambhai.	Alumni.
Adv. Asif Shaikh.	Stakeholder.
Mr. Ayyub Ab. Latif Nallamandu.	Nominee from Society.
Mr. Mustaque Chaudhary.	Businessman- Employer.

The meeting was started with formal welcome to all IQAC members by the I/C Prin. Dr. I. J. Tamboli

The minutes of meeting and action taken are as given below.

Agenda: 1	Reading of Minutes of the Previous Meeting and confirmed it.
Discussion:	Minutes of the meeting of IQAC held on 20 <sup>th</sup> June 2022 were read by the Dr. J. K. Mulla
Action recommende d/ taken:	Minutes of the meeting held on 20 <sup>th</sup> June 2022 accepted and Confirmed.



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Agenda: 2	To discuss on Academic calendar and academic work distribution.
Discussion:	Dr. J.K. Mulla discussed about the academic term start and end circular by PAH Solapur University and academic planning of teaching learning and evaluation.
Action recommended/ taken:	IQAC will prepared the academic calendar and working days and communicate to all staff.

Agenda: 3	Discussion on feedback collected for AY 2021-22.
Discussion:	Dr. J. K. Mulla presented the report of feedback collected by feedback committee of the academic year 2021-22.
Action recommended/ taken:	As per the recommendation given by the stakeholders the concern department has taken the corrective or progressive steps and IQAC has taken the follow-up and Feedback analysis communicated to concern authorities.

Agenda: 4	To discuss on finalization of Different college committees.
Discussion:	Dr. J. K. Mulla discussed about the various statutory and Non statutory committees to be formed for smooth functioning of the college.
Action recommended/ taken:	IQAC has given authority to I/C Prin. Dr. I. J. Tamboli for formation of various college committees academic year 2022-23.

Agenda: 5	Organization of Online International Conference on Research Methodology in Social Sciences.
Discussion:	As per the proposal of Geography Department for organization of International Conference. It is decided that to organize Online International Conference on Research Methodology in Social Sciences.
Action recommended/ taken:	IQAC accepted the proposal. Geography Department Head Dr. S. A. Rajguru will work as a co-ordinator of the International Conference. It is decided that to organize Online International Conference on Research Methodology in Social Sciences in the month Jan 2022.

Agenda: 6	To discuss on PAH University 2021-22 exam result of the college.
Discussion:	Dr. S. A. Rajguru presented PAH University 2021-22 exams result of call the courses in front of IQAC.
Action recommended/ taken:	IQAC evaluated the result and appreciated the teachers for Good university exam results.



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Agenda: 7	To take the review of college admission for academic year 2022-23.
Discussion:	Admission Committee convener Dr. A. A. Gadwal has explained Action plan of admission committee for academic year 2022-23. As per huge demand for B.Com-I it is decided that commerce admission will be given as per merit list and other admission will be given on first come first serve basis.
Action recommende d/ taken:	Admission Committee convener Dr. A. A. Gadwal has taken necessary steps as per the direction of IQAC.

Agenda: 8	Starting of Skill Based Certificate course for the Academic Year 2022-23.
Discussion:	It was discussed and approved to start 24 Skill Based Certificate courses for the Academic Year 2022-23 as per the proposal by different departments.
Action recommende d/ taken:	IQAC approved to start 24 Skill Based Certificate courses for the Academic Year 2022-23 of different departments.

Agenda: 9	Approval of Academic Performance Indicator (API) score of teaching Staff.
Discussion:	API of teaching staff 2021-22 has been assessed by API Verification committee and approved by IQAC.
Action recommende d/ taken:	IQAC co-coordinator has verified the API score of the teachers (AY 2021-22)

Agenda: 10	Any other issues with the permission of chairperson
No any other issue discussed.	

The meeting concluded with a vote of thanks to Chair and all members.

**True Extract**



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### MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2022-23

The second meeting of Internal Quality Assurance Cell (IQAC) for academic year 2022-23 is held on 21<sup>st</sup> Nov 2022 at 11:00 am in Principal chamber. Following Members were present in this meeting

Name	Designation
I/C Prin. Dr. I. J. Tamboli	Chairperson- I/C Principal
Dr. A. A. Gadwal	Member Teacher
Mrs. Dr. N. A. Kakade	Member Teacher-Female
Mrs. Dr. A. S. Khan	Member Teacher- Female
Dr. A. A. Rajguru	Member Teacher
Dr. D. S. Narayankar	Member Teacher- NSS Officer
Mr. A. M. Hotagi	Head Clark- Office Bearer
Miss. Mujawar Misbah Aleem.	Student Representative- Female
CA. A. A. Jambhai	Alumni
Adv. Asif Shaikh	Stakeholder
Mr. Ayyub Ab. Latif Nallamandu	Nominee from Society
Mr. Mustaque Chaudhary	Businessman- Employer
Dr. Jainoddin K. Mulla	Coordinator- Teacher

The meeting was started with formal welcome to all IQAC members by I/C Prin. Dr. I. J. Tamboli.

The minutes of meeting and action taken are as given below.

Agenda: 1	Reading of Minutes of the Previous Meeting and confirming it.
Discussion:	Minutes of the meeting of IQAC held on 18 <sup>th</sup> August 2022 were read by the Dr. J. K. Mulla.
Action recommen d/ taken:	Minutes of the meeting held on 18 <sup>th</sup> August 2022 read and confirmed.

Agenda: 2	To review of Scholarship and the poor boys fund distribution.
Discussion:	Dr. J. K. Mulla discussed about the various scholarship data and poor boys fund distribution status to IQAC members.





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Action recommend / taken:	Principle directed administrative office to prepare the list of scholarship eligible students and needy students. After the list BC cell will motivate students to fill the scholarship form and Poor boys distribution fund committee distribute poor boys fund to the needy students.
Agenda: 3	To review of mentor mentee scheme of the college.
Discussion:	Dr. Mulla J. K. Presented the report of mentor mentee scheme in front of IQAC.
Action recommende d/ taken:	IQAC accepted the report and distributed first year new admitted students to mentor teacher as per the new admission.
Agenda: 4	Discussion on Internal evaluation of the students.
Discussion:	Dr. J. K. Mulla presented report of internal evaluation committee to the IQAC.
Action recommend/ taken:	Internal Evaluation Committee will continuously assess the student's performance through various means.
Agenda: 5	Review of co-curricular and extra-curricular activities.
Discussion:	Dr. J. K. Mulla presented report of co-curricular and extra-curricular activities conducted by various college committees and departments.
Action recommend/ taken:	IQAC appreciated the affords taken by various college committees and departments for the development of students personality through co-curricular and extra-curricular activities
Agenda: 6	Any other subject with the permission of chairperson
No any other subject discussed.	

The meeting concluded with a vote of thanks to Chair and all members.

**True Extract**



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### MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2022-23

The third meeting of Internal Quality Assurance Cell (IQAC) for academic year 2022-23 is held on 9<sup>th</sup> Jan 2023 at 11:00 am in Principal chamber.

Following Members were present in this meeting

Name	Designation
I/C Prin. Dr. I. J. Tamboli	Chairperson- I/C Principal
Dr. A. A. Gadwal	Member Teacher
Mrs. Dr. N. A. Kakade	Member Teacher-Female
Mrs. Dr. A. S. Khan	Member Teacher- Female
Dr. A. A. Rajguru	Member Teacher
Dr. D. S. Narayankar	Member Teacher- NSS Officer
Mr. A. M. Hotagi	Head Clark- Office Bearer
Miss. Mujawar Misbah Aleem.	Student Representative- Female.
CA. A. A. Jambhai	Alumni
Adv. Asif Shaikh	Stakeholder
Mr. Ayyub Ab. Latif Nallamandu	Nominee from Society
Mr. Mustaque Chaudhary	Businessman- Employer
Dr. Jainoddin K. Mulla	Coordinator- Teacher

The meeting was started with formal welcome to all IQAC members by the I/C Prin. Dr. I. J. Tamboli.

The minutes of meeting with agenda and their action taken are as given below.

Agenda: 1	Reading of Minutes of the Previous Meeting and confirming it.
Discussion:	Minutes of the meeting of IQAC held on 21 <sup>st</sup> Nov 2022 were read by the Dr. J. K. Mulla.
Action recommend/ taken:	Minutes of the meeting held on 21 <sup>st</sup> Nov 2022 read and confirmed.



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Agenda: 2	To discuss on university result.
Discussion:	Dr. A. S. Rajguru has presented information regarding University exam results of 1 <sup>st</sup> term. Discussion was made on university result.
Action recommend/ taken:	It is decided to take remedial coaching for the students who performed poor in university exam.

Agenda: 3	To discuss on AQAR 2020-21.
Discussion:	Dr. J. K. Mulla has given information and updates of AQAR and welcomed if any suggestion by IQAC regarding AQAR.
Action recommend/ taken:	IQAC permitted coordinator to submit AQAR report of 2020-21.

Agenda: 5	Any other issues with the permission of chairperson
No any other subject discussed.	

The meeting concluded with a vote of thanks to Chair and all members.

**True Extract**



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### MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2022-23

The fourth meeting of Internal Quality Assurance Cell (IQAC) for academic year 2022-23 is held on 22<sup>nd</sup> May 2023 at 11:00 am in Principal chamber.

Following Members were present in this meeting

Name	Designation
I/C Prin. Dr. I. J. Tamboli	Chairperson- I/C Principal
Dr. A. A. Gadwal	Member Teacher
Mrs. Dr. N. A. Kakade	Member Teacher-Female
Mrs. Dr. A. S. Khan	Member Teacher- Female
Dr. A. A. Rajguru	Member Teacher
Dr. D. S. Narayankar	Member Teacher- NSS Officer
Mr. A. M. Hotagi	Head Clark- Office Bearer
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Mr. Mustaque Chaudhary	Businessman- Employer
Dr. Jainoddin K. Mulla	Coordinator- Teacher

The meeting was started with formal welcome to all IQAC members by the I/C Prin. Dr. I. J. Tamboli.

The minutes of meeting with agenda and their action taken are as given.

Agenda:1	Reading of Minutes of the Previous Meeting and confirming it.
Discussion:	Minutes of the meeting of IQAC held on 9 <sup>th</sup> Jan 2023 were read by the Dr. J. K. Mulla.
Action recommende d/ taken:	Minutes of the meeting held on 9 <sup>th</sup> Jan 2023 read and confirmed.





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Agenda: 2	To review the curricular and co-curricular activities of A.Y. 2022-23.
Discussion:	Dr. Mulla J. K has given information regarding all the curriculum and extra curriculum activities conducted in 2022-23. It was discussed on various curricular and extra-curricular activities taken in the college.
Action recommended/ taken:	I/C Prin. Dr. I. J. Tamboli has appreciated to all committees and department for conducting various curriculum and extra curriculum activities in the AY 2022-23.

Agenda: 3	To discuss on feedback analysis of AY 2022-23.
Discussion:	Dr. J. K. Mulla presented the feedback analysis of academic year 2022-23, the feedback on academic performance and ambience. The various stakeholders' suggestions were recorded by IQAC.
Action recommended/ taken:	IQAC has communicated to the respective authority regarding feedback and its analysis.

Agenda: 4	Any other issues with the permission of chairperson
Discussion:	(Student Representative) brings into notice to IQAC that she is going to complete her degree and going out from this college. She requested IQAC to replace her with suitable student representative in IQAC.
Action recommended/ taken:	IQAC nominated Miss. Mujawar Misbah Aleem B.A.-I, as a student representative for IQAC from academic year 2022-23.

The meeting concluded with a vote of thanks to Chair and all members.

**True Extract**