



SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR

INTERNAL QUALITY ASSURANCE CELL

MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2020-21

The first meeting of Internal Quality Assurance Cell (IQAC) for academic year 2020-21 is held on 06th July 2020 at 11:00 am in Principal chamber. Following Members were present in this meeting.

Name	Designation
Prin. Dr. M. A. Dalal	Chairperson-Principal.
Dr. A. A. Gadwal	Member Teacher
Mrs. Dr. N. A. Kakade	Member Teacher-Female
Mrs. Dr. A. S. Khan	Member Teacher- Female
Dr. A. A. Rajguru	Member Teacher
Dr. D. S. Narayankar	Member Teacher- NSS Officer
Mr. A. M. Hotagi	Head Clark- Office Bearer
Miss. Husnasaba Shaikh	Student Representative
CA. A. A. Jambhai	Alumni
Adv. Asif Shaikh	Stakeholder
Mr. Moulana Ibrahim Jevurkar	Nominee from Society
Mr. Mustaque Chaudhary	Businessman- Employer
Dr. Jainoddin K. Mulla	Coordinator-Teacher.

The meeting was started with formal welcome to all IQAC members by the Principal Dr. M. A. Dalal

The minutes of meeting and action taken are as given below.

Agenda: 1	Reading of Minutes of the Previous Meeting and confirming it.
Discussion:	Minutes of the meeting of IQAC held on 11 March 2020 were read by the Dr. J. K. Mulla
Action recommended/ taken:	Minutes of the meeting held on 11 March 2020 be accepted and Confirmed.



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Agenda: 2	To discuss on Academic calendar and academic work distribution.
Discussion:	Dr. J.K. Mulla discussed about the academic year term start and end circular by PAH Solapur University and academic planning of teaching learning and evaluation. Also discussed on Covid-19 Pandemic situation and teaching in online mode in lockdown period.
Action recommended/ taken:	IQAC will prepared the academic calendar and working days and communicate to all staff. And due to Covid-19 pandemic situation classes will be taken in online mode in lockdown period.

Agenda: 3	Discussion on feedback collected for AY 2019-20.
Discussion:	Dr. J. K. Mulla presented the feedback analysis submitted by feedback committee of the academic year 2019-20.
Action recommended/ taken:	As per the recommendation given by the stakeholders the concern department has taken the corrective or progressive steps and IQAC has taken the follow-up. Feedback analysis has been communicated to the University and College development committee.

Agenda: 4	To discuss on finalization of different college committees.
Discussion:	Dr. J. K. Mulla discussed about the various statutory and Non statutory committees should be formed for smooth functioning of the work. And due to Covid-19 pandemic situation committees and their programs will e organized in online mode in lockdown situation.
Action recommended/ taken:	IQAC has given authority to Prin. Dr. M. A. Dalal for formation of various college committees for the academic year 2020-21 with consultation of staff.

Agenda: 5	To discuss about organizing online COVID-19 Health awereness Quiz for college students as well as for Society.
Discussion:	As a part of COVID-19 awereness IQAC decided to organize online COVID-19 Health Awereeness Quiz for college students and society. IQAC co-ordinator will do the necessary things.
Action recommended/ taken:	IQAC accepted the proposal. IQAC Co-ordinator Dr. J. K. Mulla and has taken the responsibility of organizing the online COVID-19 Health Awereeness Quiz for college students and society.



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Agenda: 6	To take the review of admission in college for academic year 2020-21.
Discussion:	Admission Committee convener Dr. A. A. Gadwal has explained action plan of admission committee for academic year 2020-21. As per the COVID-19 pandemic situation it is decided to conduct Online admission procedure for AY 2020-21.
Action recommended/ taken:	Admission Committee convener Dr. A. A. Gadwal and Dr. J. K. Mulla has taken necessary steps as per the direction of IQAC and Principal regarding online admission.

Agenda: 7	Starting of Skill Based Certificate course for the Academic Year 2020-21.
Discussion:	It was discussed and approved to start 17 Skill Based Certificate courses for the Academic Year 2020-21 as per the proposal by different departments.
Action recommended/ taken:	IQAC approved to start 17 Skill Based Certificate courses for the Academic Year 2020-21 of different departments. The courses will be conducted online or offline mode as per the lockdown situation.

Agenda: 8	Approval of Academic Performance Indicator (API) score of teaching Staff.
Discussion:	API of teaching staff 2019-20 has been assessed by API Verification committee and approved by IQAC.
Action recommended/ taken:	IQAC co-coordinator with help of API verification committee has verified the API score of the teachers (AY 2019-20)

Agenda: 9	Any other issues with the permission of chairperson
No any other issue raised.	

The meeting concluded with a vote of thanks to the Chair and all members.

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MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2020-21

The second meeting of Internal Quality Assurance Cell (IQAC) for academic year 2020-21 is held on 26th October 2020 at 11:00 am in Principal chamber.

Following Members were present in this meeting

Name	Designation
I/C Prin. Dr. A. A. Gadwal	Chairperson- I/C Principal
Dr. I. J. Tamboli	Member Teacher
Mrs. Dr. N. A. Kakade	Member Teacher-Female
Mrs. Dr. A. S. Khan	Member Teacher- Female
Dr. A. A. Rajguru	Member Teacher
Dr. D. S. Narayankar	Member Teacher- NSS Officer
Mr. A. M. Hotagi	Head Clark- Office Bearer
Miss. Husnasaba Shaikh	Student Representative
CA. A. A. Jambhai	Alumni
Adv. Asif Shaikh	Stakeholder
Mr. Mustaque Chaudhary	Businessman- Employer
Dr. Jainoddin K. Mulla	Coordinator- Teacher

The meeting was started with formal welcome to all IQAC members by the I/C Prin. Dr. A. A. Gadwal

The minutes of meeting and action taken are as given below.

Agenda: 1	Reading of Minutes of the Previous Meeting and confirming it.
Discussion:	Minutes of the meeting of IQAC held on 06 th July 2020 were read by the Dr. J. K. Mulla.
Action recommend / taken:	Minutes of the meeting held on 06 th July 2020 read and confirmed.



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Agenda: 2	To discuss on Internal evaluation of the students.
Discussion:	Dr. J. K. Mulla presented report of internal evaluation committee to the IQAC.
Action recommend / taken:	Internal Evaluation Committee will continuously assess the student's performance through online mode.
Agenda: 3	To organize one day National level Webinar on National Education Policy of India.
Discussion:	Dr. J. K. Mulla will take necessary action to organize National webinar on NEP.
Action recommend / taken:	Dr. J. K. Mulla will work as a co-ordinator to organize one day National level Webinar on National Education Policy of India
Agenda: 4	To discuss on online teaching due to COVID-19 Pandemic situation.
Discussion:	Dr. J. K. Mulla presented report of online teaching of college due to COVID-19 Pandemic situation.
Action recommend / taken:	As per the order of Government of Maharashtra regarding lockdown college teachers conducted the online lecture using ZOOM or Google Meet.
Agenda: 5	To review of mentor mentee scheme of the college.
Discussion:	Dr. Mulla J. K. Presented the report of mentor mentee scheme in front of IQAC.
Action recommended / taken:	IQAC accepted the report and distributed new students as per the new admission of first year.
Agenda: 6	Any other subject with the permission of chairperson
No any other subject discussed.	

The meeting concluded with a vote of thanks to Chair and all members.

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MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2020-21

The third meeting of Internal Quality Assurance Cell (IQAC) for academic year 2020-21 is held on 20th Dec 2020 at 11:00 am in Principal chamber.

Following Members were present in this meeting

Name	Designation
I/C Prin. Dr. I. J. Tamboli	Chairperson- I/C Principal
Dr. A. A. Gadwal	Member Teacher
Mrs. Dr. N. A. Kakade	Member Teacher-Female
Mrs. Dr. A. S. Khan	Member Teacher- Female
Dr. A. A. Rajguru	Member Teacher
Dr. D. S. Narayankar	Member Teacher- NSS Officer
Mr. A. M. Hotagi	Head Clark- Office Bearer
Miss. Husnasaba Shaikh	Student Representative
CA. A. A. Jambhai	Alumni
Adv. Asif Shaikh	Stakeholder
Dr. Jainoddin K. Mulla	Coordinator- Teacher

The meeting was started with formal welcome to all IQAC members by the I/C Principal Dr. I. J. Tamboli.

The minutes of meeting with agenda and their action taken are as given below.

Agenda: 1	Reading of Minutes of the Previous Meeting and continuing it.
Discussion:	Minutes of the meeting of IQAC held on 26 th October 2020 were read by the Dr. J. K. Mulla.
Action recommend/ taken:	Minutes of the meeting held on 26 th October 2020 read and confirmed.



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Agenda: 2	To discuss on university result of 1 st Term.
Discussion:	Dr. A. S. Rajguru has presented information regarding University exam results of 1 st term. Discussion was made on university result which is conducted online mode.
Action recommend/ taken:	I/C Prin. Dr. I. J. Tamboli appreciated all staff for good exam result.

Agenda: 3	To discuss on AQAR 2019-20
Discussion:	Dr. J. K. Mulla has given information and updates of AQAR and welcomed if any suggestion by IQAC regarding AQAR.
Action recommend/ taken:	IQAC permitted coordinator to submit AQAR report of 2019-20.

Agenda: 4	Review of co-curricular and extra-curricular activities of 1 st term.
Discussion:	Dr. J. K. Mulla presented report of co-curricular and extra-curricular activities conducted by various college committees and departments in the first term of AY 2020-21.
Action recommend/ taken:	IQAC appreciated efforts taken by various college committees and departments for the development of students personality through co-curricular and extra-curricular activities through online mode in Lockdown Period.

Agenda: 5	Any other issues with the permission of chairperson
No any other subject discussed.	

The meeting concluded with a vote of thanks to Chair and all members.

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MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2020-21

The fourth meeting of Internal Quality Assurance Cell (IQAC) for academic year 2020-21 is held on 18th April 2021 at 11:00 am in Principal chamber.

Following Members were present in this meeting

Name	Designation
I/C Prin. Dr. I. J. Tamboli	Chairperson- I/C Principal
Dr. A. A. Gadwal	Member Teacher
Mrs. Dr. N. A. Kakade	Member Teacher-Female
Mrs. Dr. A. S. Khan	Member Teacher- Female
Dr. A. A. Rajguru	Member Teacher
Dr. D. S. Narayankar	Member Teacher- NSS Officer
Mr. A. M. Hotagi	Head Clark- Office Bearer
Miss. Husnasaba Shaikh	Student Representative
CA. A. A. Jambhai	Alumni
Adv. Asif Shaikh	Stakeholder
Mr. Moulana Ibrahim Jevurkar	Nominee from Society
Dr. Jainoddin K. Mulla	Coordinator- Teacher

The meeting was started with formal welcome to all IQAC members by the Principal Dr. M. A. Dalal.

The minutes of meeting with agenda and their action taken are as given

Agenda: 1	Reading of Minutes of the Previous Meeting and confirming it.
Discussion:	Minutes of the meeting of IQAC held on 20 th Dec 2020 were read by the Dr. J. K. Mulla.
Action recommended/ taken:	Minutes of the meeting held on 20 th Dec 2020 read and confirmed.
Agenda: 2	To review the curricular and co-curricular activities of A.Y. 2020-21 according to COVID-19 lockdown pandemic situation.



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Discussion:	Dr. Mulla J. K has given information regarding all the curriculum and extra curriculum activities conducted in 2020-21
Action recommended/ taken:	I/C Prin. Dr. I. J. Tamboli has appreciated to all for conducting various curriculum and extra curriculum activities in the AY 2020-21 in COVID-19 lockdown pandemic situation.

Agenda: 3	To discuss about the academic result and work of various committees of college in COVID-19 lockdown pandemic situation.
Discussion:	Dr. Mulla J. K has given information regarding academic result and work of various committees of college in COVID-19 lockdown pandemic situation.
Action recommended/ taken:	I/C Prin. Dr. I. J. Tamboli appreciated to all committees and department for conducting various activities in the AY 2020-21 in COVID-19 lockdown pandemic situation.

Agenda: 4	To discuss the preparation AQAR for the AY 2020-21 as per the work distributed.
Discussion:	Dr. Mulla J. K has given information regarding AQAR for the AY 2020-21 as per the work distributed.
Action recommended/ taken:	Dr. Mulla J. K has will collect data of AQAR for the AY 2020-21 as per the criteria wise work distribution.

Agenda: 5	Any other issues with the permission of chairperson
Discussion:	IQAC Nominee from Society Mr. Mr. Moulana Ibrahim Jevurkar has shown his inability to work in IQAC due to his busy schedule, he requested IQAC to replace him.
Action recommended/ taken:	IQAC unanimously nominated Mr. Ayyub Ab. Latif Nallamandu as a new Nominee from society from AY 2021-22 in IQAC.

The meeting concluded with a vote of thanks to Chair and all members.

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