



SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR

INTERNAL QUALITY ASSURANCE CELL

MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2019-20

The first meeting of Internal Quality Assurance Cell (IQAC) for academic year 2019-20 is held on 29th July 2019 at 11:00 am in Principal chamber. Following Members were present in this meeting

Name	Designation
Prin. Dr. M. A. Dalal	Chairperson-Principal.
Dr. A. A. Gadwal	Member Teacher
Mrs. Dr. N. A. Kakade	Member Teacher-Female
Mrs. Dr. A. S. Khan	Member Teacher- Female
Dr. A. A. Rajguru	Member Teacher
Dr. D. S. Narayankar	Member Teacher- NSS Officer
Mr. A. M. Hotagi	Head Clark- Office Bearer
Miss. Husnasaba Shaikh	Student Representative
CA. A. A. Jambhai	Alumni
Adv. Asif Shaikh	Stakeholder
Mr. Moulana Ibrahim Jevurkar	Nominee from Society
Mr. Mustaque Chaudhary	Businessman- Employer
Dr. Jainoddin K. Mulla	Coordinator-Teacher.

The meeting was started with formal welcome to all IQAC members by the Principal Dr. M. A. Dalal

The minutes of meeting and action taken are as given below.

Agenda: 1	Reading of Minutes of the Previous Meeting and confirming it.
Discussion:	Minutes of the meeting of IQAC held on 22 April 2019 were read by the Dr. J. K. Mulla
Action recommende d/ taken:	Minutes of the meeting held on 22 April 2019 be accepted and Confirmed.



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Agenda: 2	To discuss on Academic calendar and academic work distribution.
Discussion:	Dr. J.K. Mulla discussed about the academic year term start and end circular by PAH Solapur University and academic planning of teaching learning and evaluation.
Action recommended/ taken:	IQAC will prepared the academic calendar and working days and communicate to all staff.

Agenda: 3	Discussion on feedback collected for AY 2018-19.
Discussion:	Dr. J. K. Mulla presented the feedback analysis submitted by feedback committee of the academic year 2018-19.
Action recommended/ taken:	As per the recommendation given by the stakeholders the concern department has taken the corrective or progressive steps and IQAC has taken the follow-up. Feedback analysis has been communicated to the University and College development committee.

Agenda: 4	To discuss on finalization of different college committees.
Discussion:	Dr. J. K. Mulla discussed about the various statutory and Non statutory committees should be formed for smooth functioning of the work.
Action recommended/ taken:	IQAC has given authority to Prin. Dr. M. A. Dalal for formation of various college committees for the academic year 2019-20 with consultation of staff.

Agenda: 5	Organization University Level Workshop/ Seminar of Various departments.
Discussion:	As per the proposal of Commerce department for organization of university level seminar it is decided that to organize university level seminar of commerce.
Action recommended/ taken:	IQAC accepted the proposal. Commerce department head Dr. J. K. Mulla and has taken the responsibility of organizing the university level workshop on ' <i>Entrepreneurship, Globalization and Modern Management</i> '



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Agenda: 6	To take the review of admission in college for academic year 2019-20.
Discussion:	Admission Committee convener Dr. A. A. Gadwal has explained action plan of admission committee for academic year 2019-20. As per huge demand for B.Com-I it is decided that commerce admission will be given as per merit list and other admission will be given on first come first serve basis.
Action recommended/ taken:	Admission Committee convener Dr. A. A. Gadwal has taken necessary steps as per the direction of IQAC and Principal.

Agenda: 7	Starting of Skill Based Certificate course for the Academic Year 2019-20.
Discussion:	It was discussed and approved to start 16 Skill Based Certificate courses for the Academic Year 2019-20 as per the proposal by different departments.
Action recommended/ taken:	IQAC approved to start 16 Skill Based Certificate courses for the Academic Year 2019-20 of different departments.

Agenda: 8	Approval of Academic Performance Indicator (API) score of teaching Staff.
Discussion:	API of teaching staff 2018-19 has been assessed by API Verification committee and approved by IQAC.
Action recommended/ taken:	IQAC co-coordinator has verified the API score of the teachers (AY 2018-19)

Agenda: 9	Any other issues with the permission of chairperson
No any other issue raised.	

The meeting concluded with a vote of thanks to the Chair and all members.

True Extract



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MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2019-20

The second meeting of Internal Quality Assurance Cell (IQAC) for academic year 2019-20 is held on 14th October 2019 at 11:00 am in Principal chamber. Following Members were present in this meeting

Name	Designation
Prin. Dr. M. A. Dalal	Chairperson-Principal
Dr. A. A. Gadwal	Member Teacher
Mrs. Dr. N. A. Kakade	Member Teacher-Female
Mrs. Dr. A. S. Khan	Member Teacher- Female
Dr. A. A. Rajguru	Member Teacher
Dr. D. S. Narayankar	Member Teacher- NSS Officer
Mr. A. M. Hotagi	Head Clark- Office Bearer
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Mr. Mustaque Chaudhary	Businessman- Employer
Dr. Jainoddin K. Mulla	Coordinator-Teacher

The meeting was started with formal welcome to all IQAC members by the Principal Dr. M. A. Dalal

The minutes of meeting and action taken are as given below.

Agenda: 1	Reading of Minutes of the Previous Meeting and confirming it.
Discussion:	Minutes of the meeting of IQAC held on 29 th July 2019 were read by the Dr. J. K. Mulla.
Action recommend / taken:	Minutes of the meeting held on 29 th July 2019 read and confirmed.



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Agenda: 2	To organize Scholarship form filling camp in college.
Discussion:	It is discussed in the meeting regarding various issues of the students regarding scholarship and decided to organize scholarship camp in college.
Action recommend / taken:	Principle directed to BC cell committee to organize Scholarship form filling camp.

Agenda: 3	Discussion on Internal evaluation of the students.
Discussion:	Dr. J. K. Mulla presented report of internal evaluation committee to the IQAC.
Action recommend / taken:	Internal Evaluation Committee will continuously assess the student's performance through various means.

Agenda: 4	To review of mentor mentee scheme of the college.
Discussion:	Dr. Mulla J. K. Presented the report of mentor mentee scheme in front of IQAC.
Action recommended / taken:	IQAC accepted the report and distributed new students to mentor teacher as per the new admission of first year.

Agenda: 5	Any other subject with the permission of chairperson
No any other subject discussed.	

The meeting concluded with a vote of thanks to Chair and all members.

True Extract



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MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING

ACADEMIC YEAR 2019-20

The third meeting of Internal Quality Assurance Cell (IQAC) for academic year 2019-20 is held on 26th November 2019 at 11:00 am in Principal chamber.

Following Members were present in this meeting

Name	Designation
Prin. Dr. M. A. Dalal	Chairperson
Dr. A. A. Gadwal	Member Teacher
Mrs. Dr. N. A. Kakade	Member Teacher-Female
Mrs. Dr. A. S. Khan	Member Teacher- Female
Dr. A. A. Rajguru	Member Teacher
Dr. D. S. Narayankar	Member Teacher- NSS Officer
Mr. A. M. Hotagi	Head Clark- Office Bearer
Miss. Husnasaba Shaikh	Student Representative
CA. A. A. Jambhai	Alumni
Adv. Asif Shaikh	Stakeholder
Mr. Mustaque Chaudhary	Businessman- Employer
Dr. Jainoddin K. Mulla	Coordinator-Teacher

The meeting was started with formal welcome to all IQAC members by the Principal Dr. M. A. Dalal.

The minutes of meeting with agenda and their action taken are as given below.

Agenda: 1	Reading of Minutes of the Previous Meeting and continuing it.
Discussion:	Minutes of the meeting of IQAC held on 14 th October 2019 were read by the Dr. J. K. Mulla.
Action recommend/ taken:	Minutes of the meeting held on 14 th October 2019 read and confirmed.



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Agenda: 2	To discuss on university result of 1 st Term.
Discussion:	Dr. A. S. Rajguru has presented information regarding University exam results of 1 st term. Discussion was made on university result.
Action recommend/ taken:	Principal appreciated all staff for good exam result.

Agenda: 3	To discuss on annual prize distribution program.
Discussion:	Annual prize distribution ceremony is decided to be organized on Feb 2020.
Action recommend/ taken:	Annual Prize distribution committee will conduct this function and Dr. A. A. Gadwal will be the convener of this program.

Agenda: 4	To discuss on AQAR 2018-19.
Discussion:	Dr. J. K. Mulla has given information and updates of AQAR and welcomed if any suggestion by IQAC regarding AQAR.
Action recommend/ taken:	IQAC permitted coordinator to submit AQAR report of 2018-19.

Agenda: 5	Review of co-curricular and extra-curricular activities of 1 st term.
Discussion:	Dr. J. K. Mulla presented report of co-curricular and extra-curricular activities conducted by various college committees and departments in the first term of AY 2019-20.
Action recommend/ taken:	IQAC appreciated the affords taken by various college committees and departments for the development of students personality through co-curricular and extra-curricular activities



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Agenda: 6	Any other issues with the permission of chairperson
No any other subject discussed.	

The meeting concluded with a vote of thanks to Chair and all members.

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MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2019-20

The fourth meeting of Internal Quality Assurance Cell (IQAC) for academic year 2019-20 is held on 11th March 2020 at 11:00 am in Principal chamber.

Following Members were present in this meeting

Name	Designation
Prin. Dr. M. A. Dalal	Chairperson-Principal
Dr. A. A. Gadwal	Member Teacher
Mrs. Dr. N. A. Kakade	Member Teacher-Female
Mrs. Dr. A. S. Khan	Member Teacher- Female
Dr. A. A. Rajguru	Member Teacher
Dr. D. S. Narayankar	Member Teacher- NSS Officer
Mr. A. M. Hotagi	Head Clark- Office Bearer
Miss. Husnasaba Shaikh	Student Representative
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Mr. Moulana Ibrahim Jevurkar	Nominee from Society
Mr. Mustaque Chaudhary	Businessman- Employer
Dr. Jainoddin K. Mulla	Coordinator-Teacher

The meeting was started with formal welcome to all IQAC members by the Principal Dr. M. A. Dalal.

The minutes of meeting with agenda and their action taken are as given

Agenda:1	Reading of Minutes of the Previous Meeting and confirming it.
Discussion:	Minutes of the meeting of IQAC held on 26 th Nov 2019 were read by the Dr. J. K. Mulla.
Action recommende d/ taken:	Minutes of the meeting held on 26 th Nov 2019 read and confirmed.



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Agenda: 2	To review the curricular and co-curricular activities of A.Y. 2019-20.
Discussion:	Dr. Mulla J. K has given information regarding all the curriculum and extra curriculum activities conducted in 2019-20. It was discussed on various curricular and extra-curricular activities taken in the college.
Action recommende d/ taken:	Prin. Dr. M. A. Dalal has appreciated to all committees and department for conducting various curriculum and extra curriculum activities in the AY 2019-20.
Agenda: 3	To discuss on feedback collection and analysis of AY 2019-20.
Discussion:	Dr. J. K. Mulla presented the feedback analysis of academic year 2019-20, the feedback on Curriculum. The various stakeholders' suggestions were recorded by IQAC.
Action recommende d/ taken:	IQAC has communicated to the respective authority regarding feedback and its analysis.
Agenda: 4	Any other issues with the permission of chairperson
No any other subject discussed.	

The meeting concluded with a vote of thanks to Chair and all members.

True Extract