



# SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR

## INTERNAL QUALITY ASSURANCE CELL

### MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2018-19

The first meeting of Internal Quality Assurance Cell (IQAC) for academic year 2018-19 is held on 25<sup>th</sup> July 2018 at 11:00 am in Principal chamber. Following Members were present in this meeting

Name	Designation
Prin. Dr. M. A. Dalal	Chairperson -Principal
Dr. A. A. Gadwal	Member -Teacher
Mrs. Dr. N. A. Kakade	Member -Teacher (Female)
Dr. A. A. Rajguru	Member-Teacher
Mr. A. M. Hotagi	Administrative officer- OS
Mr. Moulana Ibrahim Jevurkar	Representative Local Society
Miss. Inamdar Adiba Shakir	Student Representative
CA. A. A. Jambhai	Alumni
Mr. Mustaque Chaudhary	Industrialist-Employer
Adv. Asif Shaikh	Stakeholder
Dr. Jainoddin K. Mulla	IQAC Coordinator- Teacher

The meeting was started with formal welcome to all IQAC members by the Principal Dr. M. A. Dalal.

The minutes of meeting and action taken are as given below.

Agenda: 1	Reading of Minutes of the Previous Meeting and continuing it.
Discussion:	Minutes of the meeting of IQAC held on 10 <sup>th</sup> April 2018 were read by the Dr. J. K. Mulla
Action recommended/ taken:	Minutes of the meeting held on 10 <sup>th</sup> April 2018 accepted and Confirmed.

Agenda: 2	To discuss on Academic calendar and academic work distribution.
Discussion:	Dr. J.K. Mulla discussed about the academic term start and end circular by PAH Solapur University and academic planning of teaching learning and evaluation.
Action recommended/ taken:	IQAC will prepared the academic calendar and working days and communicate to all staff.



# SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR

## INTERNAL QUALITY ASSURANCE CELL

Agenda: 3	Discussion on feedback collected for AY 2017-18.
Discussion:	Dr. J. K. Mulla presented the report of feedback collected by feedback committee of the academic year 2017-18.
Action recommended/ taken:	As per the recommendation given by the stakeholders the concern department has taken the corrective or progressive steps and IQAC has taken the follow-up.

Agenda: 4	To discuss on finalization of Different college committees.
Discussion:	Dr. J. K. Mulla discussed about the various statutory and Non statutory committees should be formed for smooth functioning of the work.
Action recommended/ taken:	IQAC has given authority to Prin. Dr. M. A. Dalal for formation of various college committees for the academic year 2018-19.

Agenda: 5	Organization national Seminar of Marathi.
Discussion:	As per the proposal of Literary Association for organization of National Seminar it is decided that to organize National Seminar with collaboration of University.
Action recommended/ taken:	IQAC accepted the proposal. Literary association convener Dr. I. J. Tamboli has taken the responsibility of organizing the seminar. The National Seminar of Marathi on ' <i>Muslim Marathi Sahitya Ek Vyadmayin Pravah</i> ' will be organized in month of March 2019.

Agenda: 6	Organization University Level Workshop/ Seminar of Various departments.
Discussion:	As per the proposal of Commerce and Geography department for organization of university level seminar it is decided that to organize university level seminar of commerce and Geography department with collaboration of PAH Solapur University.
Action recommended/ taken:	IQAC accepted the proposal. Commerce department head Dr. J. K. Mulla and Geography department Head Dr. S.A Rajguru has taken the responsibility of organizing the seminar.



# SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR

## INTERNAL QUALITY ASSURANCE CELL

Agenda: 7	To take the review of admission in college for academic year 2018-19.
Discussion:	Admission Committee convener Dr. A. A. Gadwal has explained Action plan of admission committee for academic year 2018-19. As per huge demand for B.Com-I it is decided that commerce admission will be given as per merit list and other admission will be given on first come first serve basis.
Action recommended/ taken:	Admission Committee convener Dr. A. A. Gadwal has taken necessary steps as per the direction of IQAC.

Agenda: 8	Starting of Skill Based Certificate course for the Academic Year 2018-19.
Discussion:	It was discussed and approved to start 12 Skill Based Certificate courses for the Academic Year 2018-19 as per the proposal by different departments.
Action recommended/ taken:	IQAC approved to start 16 Skill Based Certificate courses for the Academic Year 2018-19 of different departments.

Agenda: 9	Approval of Academic Performance Indicator (API) score of teaching Staff.
Discussion:	API of teaching staff 2017-18 has been assessed by API Verification committee and approved by IQAC.
Action recommended/ taken:	IQAC co-coordinator has verified the API score of the teachers (AY 2017-18)

Agenda: 10	Any other issues with the permission of chairperson
No any other issue raised.	

The meeting concluded with a vote of thanks to Chair and all members.

**True Extract**



# SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR

## INTERNAL QUALITY ASSURANCE CELL

### MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2018-19

The second meeting of Internal Quality Assurance Cell (IQAC) for academic year 2018-19 is held on 22th October 2018 at 11:00 am in Principal chamber. Following Members were present in this meeting

Name	Designation
Prin. Dr. M. A. Dalal	Chairperson -Principal
Dr. A. A. Gadwal	Member -Teacher
Mrs. Dr. N. A. Kakade	Member –Teacher (Female)
Dr. A. A. Rajguru	Member-Teacher
Mr. A. M. Hotagi	Administrative officer- OS
Miss. Inamdar Adiba Shakir	Student Representative
CA. A. A. Jambhai	Alumni
Mr. Mustaque Chaudhary	Industrialist-Employer
Adv. Asif Shaikh	Stakeholder
Dr. Jainoddin K. Mulla	IQAC Coordinator- Teacher

The meeting was started with formal welcome to all IQAC members by the Principal Dr. M. A. Dalal.

The minutes of meeting and action taken are as given below.

Agenda: 1	Reading of Minutes of the Previous Meeting and confirming it.
Discussion:	Minutes of the meeting of IQAC held on 25 <sup>th</sup> July 2018 were read by the Dr. J. K. Mulla.
Action recommend / taken:	Minutes of the meeting held on 25 <sup>th</sup> July 2018 read and confirmed.

  

Agenda: 2	To review of Scholarship and the poor boys fund distribution.
Discussion:	Dr. J. K. Mulla discussed about the various scholarship data and poor boys fund distribution status to IQAC members.





# SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR

## INTERNAL QUALITY ASSURANCE CELL

Action recommend/ taken:	Principle directed administrative office to prepare the list of scholarship eligible students and needy students. After the list BC cell will motivate students to fill the scholarship form and Poor boys distribution fund committee distribute poor boys fund to the needy students.
-----------------------------	---

Agenda: 3	Discussion on Internal evaluation of the students.
Discussion:	Dr. J. K. Mulla presented report of internal evaluation committee to the IQAC.
Action recommend / taken:	Internal Evaluation Committee will continuously assess the student's performance through various means.

Agenda: 4	Review of co-curricular and extra-curricular activities.
Discussion:	Dr. J. K. Mulla presented report of co-curricular and extra-curricular activities conducted by various college committees and departments.
Action recommend / taken:	IQAC appreciated the affords taken by various college committees and departments for the development of students personality through co-curricular and extra-curricular activities

Agenda: 5	To review of mentor mentee scheme of the college.
Discussion:	Dr. Mulla J. K. Presented the report of mentor mentee scheme in front of IQAC.
Action recommended / taken:	IQAC accepted the report and distributed new students to mentor teacher as per the new admission of first year.

Agenda: 6	Any other subject with the permission of chairperson
No any other subject discussed.	

The meeting concluded with a vote of thanks to Chair and all members.

**True Extract**



# SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR

## INTERNAL QUALITY ASSURANCE CELL

### MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING

#### ACADEMIC YEAR 2018-19

The third meeting of Internal Quality Assurance Cell (IQAC) for academic year 2018-19 is held on 10<sup>th</sup> December 2018 at 11:00 am in Principal chamber.

Following Members were present in this meeting

Name	Designation
Prin. Dr. M. A. Dalal	Chairperson -Principal
Dr. A. A. Gadwal	Member -Teacher
Mrs. Dr. N. A. Kakade	Member –Teacher (Female)
Dr. A. A. Rajguru	Member-Teacher
Mr. A. M. Hotagi	Administrative officer- OS
Mr. Moulana Ibrahim Jevurkar	Representative Local Society
Miss. Inamdar Adiba Shakir	Student Representative
CA. A. A. Jambhai	Alumni
Mr. Mustaque Chaudhary	Industrialist-Employer
Adv. Asif Shaikh	Stakeholder
Dr. Jainoddin K. Mulla	IQAC Coordinator- Teacher

The meeting was started with formal welcome to all IQAC members by the Principal Dr. M. A. Dalal.

The minutes of meeting with agenda and their action taken are as given below.

Agenda: 1	Reading of Minutes of the Previous Meeting and confirming it.
Discussion:	Minutes of the meeting of IQAC held on 22 <sup>nd</sup> Oct 2018 were read by the Dr. J. K. Mulla.
Action recommend/ taken:	Minutes of the meeting held on 22 <sup>nd</sup> Oct 2018 read and confirmed.



# SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR

## INTERNAL QUALITY ASSURANCE CELL

Agenda: 2	To discuss on university result.
Discussion:	Dr. A. S. Rajguru has presented information regarding University exam results of 1 <sup>st</sup> term. Discussion was made on university result.
Action recommend/ taken:	It is decided to take remedial coaching for the students who performed poor in university exam.

Agenda: 3	To discuss on annual prize distribution program.
Discussion:	Annual prize distribution ceremony is decided to be organized on Jan 2018.
Action recommend/ taken:	Annual Prize distribution committee will conduct this function and Dr. A. A. Gadwal will be the convener of this program.

Agenda: 4	To discuss on AQAR 2017-18.
Discussion:	Dr. J. K. Mulla has given information and updates of AQAR and welcomed if any suggestion by IQAC regarding AQAR.
Action recommend/ taken:	IQAC permitted coordinator to submit AQAR report of 2017-18.

Agenda: 5	Any other issues with the permission of chairperson
No any other subject discussed.	

The meeting concluded with a vote of thanks to Chair and all members.

**True Extract**



# SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR

## INTERNAL QUALITY ASSURANCE CELL

### MINUTES AND ACTION TAKEN REPORT OF IQAC MEETING ACADEMIC YEAR 2018-19

The fourth meeting of Internal Quality Assurance Cell (IQAC) for academic year 2018-19 is held on 22<sup>nd</sup> April 2019 at 11:00 am in Principal chamber.

Following Members were present in this meeting

Name	Designation
Prin. Dr. M. A. Dalal	Chairperson –Principal
Dr. A. A. Gadwal	Member –Teacher
Mrs. Dr. N. A. Kakade	Member –Teacher (Female)
Dr. A. A. Rajguru	Member-Teacher
Mr. A. M. Hotagi	Administrative officer- OS
Miss. Inamdar Adiba Shakir	Student Representative
CA. A. A. Jambhai	Alumni
Mr. Mustaque Chaudhary	Industrialist-Employer
Adv. Asif Shaikh	Stakeholder
Dr. Jainoddin K. Mulla	IQAC Coordinator- Teacher

The meeting was started with formal welcome to all IQAC members by the Principal Dr. M. A. Dalal.

The minutes of meeting with agenda and their action taken are as given.

Agenda:1	Reading of Minutes of the Previous Meeting and confirming it.
Discussion:	Minutes of the meeting of IQAC held on 10 <sup>th</sup> Dec 2018 were read by the Dr. J. K. Mulla.
Action recommende d/ taken:	Minutes of the meeting held on 10 <sup>th</sup> Dec 2018 read and confirmed.





# SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR

## INTERNAL QUALITY ASSURANCE CELL

Agenda: 2	To review the curricular and co-curricular activities of A.Y. 2018-19.
Discussion:	Dr. Mulla J. K has given information regarding all the curriculum and extra curriculum activities conducted in 2018-19. It was discussed on various curricular and extra-curricular activities taken in the college.
Action recommended/ taken:	Prin. Dr. M. A. Dalal has appreciated to all committees and department for conducting various curriculum and extra curriculum activities in the AY 2018-19.

Agenda: 3	To discuss on feedback analysis of AY 2018-19.
Discussion:	Dr. J. K. Mulla presented the feedback analysis of academic year 2018-19, the feedback on curriculum was discussed. The various stakeholder suggestions on curriculum were recorded by IQAC committee.
Action recommended/ taken:	IQAC has communicated to the respective authority regarding feedback and its analysis.

Agenda: 4	To discuss about feedback collection through online from academic year 2019-20..
Discussion:	It was decided to take online feedback from third year students about new syllabus from AY 2019-20.
Action recommended/ taken:	IQAC directed to feedback committee to collect online feedback on curriculum in the year 2019-20.



# **SHOLAPUR SOCIAL ASSOCIATION'S ARTS & COMMERCE COLLEGE, SOLAPUR**

## **INTERNAL QUALITY ASSURANCE CELL**

Agenda: 5	Any other issues with the permission of chairperson
Discussion:	Miss. Inamdar Adiba Shakir (Student Representative) brings into notice to IQAC that she is going to complete her degree and going out from this college after this AY. She requested IQAC to replace her by suitable student representative in IQAC.
Action recommended/ taken:	IQAC nominated Miss. Husnasaba Shaikh from B.Com-I as a student representative for IQAC from academic year 2019-20.

The meeting concluded with a vote of thanks to Chair and all members.

**True Extract**